

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, April 8, 2014
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Reverend Jay Griffin
Honorable Dennis Pyle
Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:00 PM. Reverend Jay Griffin led the Invocation. The Pledge was recited and roll was taken.

Trustee Lisa Allen – Present
Trustee Claire Corcoran - Present
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder, Service Director Bob Seyfried

Adoption of Agenda

123-2014 Trustee Allen motioned to adopt the agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Approval of Meeting Minutes

124-2014 Trustee Swift motioned to adopt the Special Meeting Minutes from 03/25/2014. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Allen asked if the correction to the 3/25/2014 Special Meeting Minutes had been made. Trustee Corcoran responded that the correction had been made.

Communication and Announcements

None

New Business

- 125-2014** Trustee Allen motioned to approve the payment of bills, payment dates 03/26/14 to 04/08/14. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Swift asked when checks are issued in order to plan for available time to review them. Fiscal Officer Allgeyer stated that the majority of checks are issued the Friday before the Trustees Regular meeting and then if any additional invoices needed to be paid a 2nd check run is issued on Tuesday the day of the meeting. Fiscal Officer Allgeyer stated that when the primary check run is issued and ready for review by the Trustees an email is sent out to all Trustees notifying them that checks have been printed and are available for review.

- 126-2014** Trustee Swift motioned to set date for public hearing regarding Zoning Case #244 for April 22, 2014, at 6:00 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

- 127-2014** Trustee Allen motioned to amend resolution #67-2014 and approve a resolution authorizing Fire / EMS Chief Pegram to apply for a CDBG on behalf of Goshen Township in the amount of \$24,500.00 for the construction of a storm "Safe Room" shelter in the basement of the Township Administration Building located at 6757 Goshen Road. Trustee Swift seconds the motion; motion carries

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Swift asked how many people the shelter would be able to hold. Administrator Snyder replied that he did not have an exact number. Trustee Allen questioned if the procedure of 1st and 2nd motion covered the reading of the proposed resolution. Administrator Snyder stated it would cover it. Administrator Snyder stated that a resolution would be required by the board that includes the project, project cost and project location to proceed with the project. Administrator Snyder requested Fiscal Officer Allgeyer to read into record the resolution authorizing the CDBG grant submission for construction of a storm shelter for Goshen Township. A copy of this resolution is attached for reference.

- 128-2014** Trustee Swift motioned to authorize Administrator Snyder to advertise for Zoning Commission alternate resumes. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Old Business

- 129-2014** Trustee Allen motioned to table the GCDC's request to the Board of Trustees to establish a CIC until next meeting on 4/22/14 for further discussion and review. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Administrator Snyder requested that Fiscal Officer Allgeyer read into the record an update of the CIC. Fiscal Officer Allgeyer proceeded to read the CIC update and a copy is attached for reference. Trustee Allen asked Administrator Snyder if the question had been asked to the Clermont County Prosecuting Office if the Township could establish a CIC and pay the back property taxes. Administrator Snyder stated the question had not been asked. Trustee Allen asked Administrator Snyder if the question could be asked. Administrator Snyder responded he would. Trustee Allen asked if the CDC is a 501(c)3 why did taxes incur. Administrator Snyder responded that being a 501(c)3 does not have bearing on property taxes and that the organization must file for tax exempt status and stated that Mr. Lou Ethridge had filed for tax exempt status but State of Ohio tax Commissioner determined that he had no authority to do that since there were outstanding taxes and penalties on the properties in question and the Mr. Ethridge's tax exempt request was shut down. Administrator Snyder stated that in a letter from the Ohio Tax Commissioner it stated that there was a 60 day appeal period but not indication in the CIC file that this had been done. Trustee Corcoran asked if there was a representative from the GCDC present in the meeting. Mr. Robert Mounts responded as a member of the GCDC. Mr. Mounts stated the GCDC was petitioning the Board to create a CIC to help the Township. Mr. Mounts stated the GCDC was not part of the Township and over the last four years the GCDC has not accomplished much since the separation from the Township. Mr. Jeff Corcoran presented the questions to the Board, "Does the Board want a CIC?" and "Does the Board want to pay the back property taxes?". Mr. Corcoran stated a CIC would allow development of property by bypassing encumbrances and allow the Goshen Township to develop rundown properties and that the more urban a community is, the more probability they have a CIC. Mr. Corcoran stated that no government developments are currently in process without a CIC and he encouraged the Board to develop a CIC. Mr. Corcoran stated he had spoken with Jenny at Clermont County regarding the tax exemption status of the current properties and he stated that no exempt status was filed for the MI Home donated property. Mr. Corcoran stated that per his conversation with Jenny that tax exempt status could be applied for once the back taxes are filed but could only go back 3 years which would cover 2012, 2013 and 2014. Mr. Corcoran stated that for 2011 roughly \$3,300.00 were owed in back taxes and this had to be paid before tax exempt status could be applied for 2012, 2013 and 2014. Mr. Corcoran stated the exempt status may or may not be approved but that this would be determined by the State of Ohio but, this would allow some time to get through the end of 2014 before the foreclosure process continued. Mr. Corcoran stated that the Board of Trustees makes the appointments to the CIC and the Board can ask all current members of the CDC to resign if they wanted to and that current members are not being paid and work with the CDC to help clean up Goshen. Mr. Corcoran encouraged the Board to make a vote quickly regarding reinstate a township CIC. Mr. Corcoran stated that if the Township does not or is not allow to pay the back taxes that the current CDC members would pool their money to pay the back taxes so the Township does not need to incur the cost. Trustee Swift asked why the Township severed the ties with the CIC. Administrator Snyder stated the Board at the time was permitted and made the decision to sever the ties with the CIC and proposed to Trustee Swift to have a conversation with her about that decision made. Trustee Allen asked Mr. Jeff Corcoran if Jenny thought the exempt status would be approved or not. Mr. Corcoran replied the Jenny does not make the decision regarding exempt status but that she said several applications are being declined. Trustee Allen stated that she does not have a problem with a CIC and thinks they can be a good thing and does not have a problem with current board members of the CDC but, she wants to make sure that the Board has all information available in order to make a good decision and does not want to jump into making a decision regarding the CIC and feels more investigation should be done in order to make the best decision. Trustee Corcoran recommended to table the

motion until next meeting on 4/22/2014 for further discussion and encouraged the board to review all information in order to make a decision at the next meeting. Trustee Swift asked if time was of the essence in making a decision regarding the CIC. Mr. Jeff Corcoran asked if the GCDC could provide any information to speed up the decision process. Trustee Allen stated she did not believe further information was required from the GCDC but was need from the Prosecuting Attorney.

130-2014 Trustee Allen motioned to table awarding demolition contract to Evans Group Inc., for job located at 1799 State Route 28 until next meeting on 4/22/14. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Administrator Snyder requested the awarding the demolition contract to Evans Group Inc., be tabled until next meeting on 4/22/2014. Administrator Snyder stated he had not received insurance or workers comp certificates from Evans Group by time of meeting and would like to wait until those had been received before proceeding with awarding the demolition contract.

131-2014 Trustee Allen motioned to table the date setting for public hearing, Jack Cary vs. Tom Risk until next meeting on 4/22/14 in order to obtain dates with both the Prosecutor and opposing council. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Administrator Snyder stated Mr. Jack Cary has a new attorney and Mr. Cary's attorney is not available on 4/24/2014 at 10:00 AM. Administrator Snyder presented alternate dates to the Board and stated he would also need to contact the Prosecutor's Office to verify dates and times with him.

132-2014 Trustee Swift motioned to increase the 2014 Budget appropriations for Safety Service Fund by \$6,553.18 (2192-220-100-2901 Salaries increase of \$2,027.24 and 2192-220-215-2901 Ohio Police & Fire of \$4,525.94). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated that in 2013 a payment had not been made to Ohio Police & Fire pension fund regarding the lump sum holiday payment per the current Union Labor Agreement. Per a conversation prior Fiscal Officer Lisa Allen had with representatives from Ohio Police & Fire in 2013 it was decided that since this was part of a bargaining agreement and due to the Township pays holidays throughout the year that OP&F advised Fiscal Officer Allen that a payment should not be made or filed. In March 2014 Ohio Police & Fire contacted Fiscal Officer Allgeyer in that there was a discrepancy in filings from 2011, 2012 and 2013. Fiscal Officer Allgeyer state after several conversation between Ohio Police & Fire representatives a request was made that the OP&F auditors make the determination if this lump sum holiday payment as part of the Union Labor Agreement should be pensionable or non-pensionable. The OP&F auditors made the determination that it should be pensionable and that it should be filed and payment made. Fiscal Officer Allgeyer stated that this filing had not been included in the 2014 Budget totals and requested that the appropriations be increased. Trustee Corcoran asked if

money was available to make this filing and payment. Fiscal Officer Allgeyer stated that funds were available in the unencumbered Safety Services Fund. Trustee Swift asked if this was a 2013 payment or a 2014 payment. Fiscal Officer Allgeyer stated the payment would be for the 2013 holiday lump sum agreement. Trustee Swift asked if the 2014 holiday lump sum payment would be filed. Fiscal Officer Allgeyer confirmed it would be made in 2014. Trustee Corcoran asked if we are paying 2013 out of 2014. Fiscal Officer Allgeyer stated that the 2013 filing would need to be made now and the after the 2014 lump sum holiday payment was made in November 2014 per the Union Labor Agreement a filing and payment would then be made with OP&F at the end of 2014 year. Fiscal Officer Allgeyer stated that this OP&F payment was budgeted in 2013 but since the filing and payment was not made it 2013 it became part of 2014 unencumbered funds. Trustee Corcoran asked if this filing and payment had been made in previous years. Fiscal Officer Allgeyer confirmed that it had been made in 2011 and 2012. Trustee Allen stated that she had a conversation with Brenda an OP&F representative and her direct manager that since the firefighters had been paid for holidays throughout the year that the lump sum payment at the end of year would be considered double dipping and advised not to make the filing or payment. Trustee Corcoran asked if 8 employees were members of OP&F and Fiscal Officer Allgeyer confirmed that 8 employees are in OP&F.

133-2014 Trustee Allen motioned to amend 2014 Budget resolution due to incorrect account numbers:

2111-220-221-2901 to 2111-220-224-0000	Vision
2111-230-222-0000 to 2111-220-222-0000	Life Insurance
2111-230-229-3472 to 2111-220-229-3472	Other Insurance Benefits
2111-230-360-0000 to 2111-220-360-0000	Contracted Services
2191-220-221-2901 to 2191-230-224-0000	Vision
2191-220-223-0000 to 2191-230-223-0000	Dental
2191-220-370-0000 to 2191-230-370-0000	Payment to other Political
2191-220-381-0000 to 2191-230-381-0000	Property Insurance
2191-220-599-3835 to 2191-230-599-3835	Other Expenses – Fuel
2191-230-351-0000 to 2191-110-351-0000	Electricity
2192-220-221-2901 to 2192-220-224-0000	Vision
2192-230-221-0000 to 2192-220-221-2901	Hospitalization
2192-230-222-0000 to 2192-220-222-0000	Life Insurance
2192-230-229-3472 to 2192-220-229-3472	Other Insurance Benefits

Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated that part of the Township's budget process uses an Excel spreadsheet and that the numbers on this spreadsheet has some errors and after the budget was approved when Fiscal Officer Allgeyer went to input the account numbers into the Township's accounting software the inaccuracies were made evident. Fiscal Officer Allgeyer stated the line item descriptions and fund accounts matched just the general ledger number differed and that the above numbers on the left were the account numbers approved on the budget spreadsheet and the account numbers on the right are the UAN accounting numbers to be used. Fiscal Officer Allgeyer stated that there would be no change in dollars for these line items but, since the original resolution to approve the 2014 budget was stated as written the "as written" had incorrect account numbers and needed to be adjusted to the above listed numbers. Fiscal Officer Allgeyer stated if the Board approved the revisions she would work with Administrator Snyder to make the necessary corrections to his spreadsheet so the account numbers match to the UAN software.

Trustee Corcoran asked if this had been done in years past. Trustee Allen stated that this same process had to be done in 2013 also. Fiscal Officer Allgeyer stated that no changes would be made in the fund number all fund numbers are correct it is the back-end account numbers which needed to be corrected.

134-2014 Trustee Allen motioned to approve "Then & Now" purchase orders with retro-active approval date of 3/25/14: Duke Energy \$3,091.04
J. Robert True, Clermont County Treasurer \$3,716.31
Emergency Response Maps \$5,140.00
Dr. Roderick Matthew Huff \$4,000.00

Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated this came back to the budget process and since a 2014 budget has not been approved and in place on 01/01/2014 that temporary appropriations had been approved and had been entered. Fiscal Officer Allgeyer stated that once the 2014 budget had been approved and permanent appropriation were approved to be entered. Fiscal Officer Allgeyer stated that in order for permanent appropriations to be entered all temporary appropriations had to be closed and that there were some invoices in transit which had not been received at the Township which had been ordered under the temporary appropriations. Fiscal Officer Allgeyer stated that after conversations with the State Auditors that "Then & Now" purchase orders should be used for these type of invoices and that it is within the Fiscal Officers authority to open "Then & Now" purchase orders under \$3,000.00 without legislative authority but anything over \$3,000.00 would require legislative authority. Trustee Corcoran asked for clarification regarding the payment to Dr. Roderick Huff was for 2013 services. Fiscal Officer Allgeyer confirmed the payment was for services rendered in 2013 and the Fire/EMS Chief Pegram was made aware that the 2013 payment was not made to Dr. Huff and Chief Pegram did include this in his 2014 budget. Trustee Corcoran asked what line item this 2013 payment was budgeted for. Fiscal Officer stated that both the 2013 and 2014 payments to Dr. Huff were budgeted in Contracted Services for a total of \$8,000.00. Trustee Swift asked what service Dr. Huff provided to the Township. Fiscal Officer Allgeyer stated that Dr. Huff is the Medical Director for the Fire/EMS Department and that they cannot operate without a Medical Director. Fiscal Officer Allgeyer stated that Dr. Huff has to review all Fire/EMS reports on a daily basis and approve and sign off on them and that Dr. Huff is in daily contact with our Fire/EMS Department. Fiscal Officer Allgeyer suggested that if a more detailed conversation needed to be had regarding the service Dr. Huff provides it should be had with Fire/EMS Chief Pegram. Trustee Swift asked what the Emergency Response Maps payment was for. Fiscal Officer Allgeyer stated it was a computer software program used by the Fire/EMS Department. Trustee Swift asked if Dr. Huff could be paid quarterly. Fiscal Officer Allgeyer suggested that that would be a conversation which should be had with Chief Pegram but, that per his contract with the Township that payment is "agreeable by both parties" and that past precedent had been set that a lump sum payment would be made and should that payment change a contract re-negotiation should be looked at. Trustee Corcoran stated Dr. Huff's contract is an open contract which starts on May 1 and we are not obligated to make the 2014 payment on May 1, 2014, but this particular payment was for 2013. Fiscal Officer Allgeyer confirmed that this approval for the "Then & Now" purchase order was for 2013 services which had gone unpaid.

135-2014 Trustee Allen motioned to have Mr. Jim Allen chair the 2014 Memorial Day parade on 05/26/2014 at 10:00 AM. Trustee Swift seconds the motion; motion carries.

Trustee Allen stated that Mr. Jim Allen has been responsible for organizing past Memorial Day parades over the past several years as well as the events at the Goshen Cemetery and with the date approaching would like to move forward with 2014 conversation. Mr. Jim Allen stated that for the past 30 years he had been chair of the parade and that he had resigned as chair in 2013 but that no other organization/individual has come forward to chair the 2014 parade and that if he could help out another year with the parade he would be glad to help.

Park Board Update

Mr. Joe Spaulding gave an update on upcoming events to be held at Kathryn Stagge Marr Community park and requested donations needed. A full list is attached for reference. Trustee Swift asked if an event was scheduled at the park for Armed Forces Day. Mr. Spaulding stated that one had not been planned as of yet but that the park is open for an event to take place.

Community Forum

Bob Richards – Goshen, OH – Mr. Richards stated he is a board member of the GCDC and offered to compile a summary which he could present to the Board of Trustees.

Jeff Corcoran – Goshen, OH - Mr. Corcoran asked with the board approval of agenda item J would this make the 2014 budget out of balance. Trustee Corcoran asked if the amount would come from Safety Service Fund unencumbered. Fiscal Officer Allgeyer confirmed that unencumbered funds were available in the Fund to make the payment. Mr. Corcoran stated that the usage of unencumbered funds had not been approved for when 2014 budget was approved and that expenditures should equal revenue. Trustee Corcoran stated the board would look into it and asked Administrator Snyder for input. Administrator Snyder stated his opinion would be that the \$6,000.00 payment would put you over revenue for that amount. Fiscal Officer Allgeyer stated that when compared to new revenue only the payment would put you over and that not all unencumbered funds were used in the 2014 budget. Trustee Allen stated that according to Clermont County Auditor's office that unencumbered funds is including in the resource to use for the year and it depends on how you look at it and that the county sends a report that list unencumbered funds are added to revenue for resources available. Trustee Corcoran asked for a final presentation regarding this.

Susan Sharp – Goshen, OH – Ms. Sharp stated she is a resident of the Villages of Belmont and questioned the maintenance of the GCDC property owned there. Mr. Tom Risk stated the property was cut 3 years ago and that complaints had been received that young people had been cutting through the property. Mr. Risk stated that by allowing the grass to grow it had lessened the foot traffic through this property and that the grass which was planted there stops growing when it reaches a certain height. Trustee Corcoran stated if trash was present at the property we would look at it and directed Service Director Bob Seyfried to look at the property in question. Service Director Bob Seyfried stated it was private property owned by the GCDC and that the Township could not maintain but that there was a zoning ordinance that it should be mowed once a year. Trustee Corcoran stated that it should be a community effort to keep these type of properties clean.

Jim Constable – Fayetteville, OH – Mr. Constable stated the Township had \$1.6 million dollars in unencumbered funds from 2013. Mr. Constable stated that only township owned property is tax exempt and not property held by a CIC or CDC and inquired of his public records request. Trustee Corcoran asked Mr. Constable if he would share with the Board his copies of the auditor's records. Mr. Constable asked about zoning appropriations should the CIC be re-instated.

Mark Penn – Goshen, OH – Mr. Penn is assigned at Stone Lick State park and they have lost many trees and if anyone would like to donate they are holding an event on 04/26/2014 for donations of red maples, yellow poplars or beech trees. Mr. Penn stated that anyone who donated a 5 foot tree they would receive 2 free nights of camping. Trustee Swift asked if these particular trees were disease resistant. Mr. Penn stated that they are affected at a slower rate. Trustee Swift asked if a website was available. Mr. Penn stated the website is www.FriendsofStoneLick.org. Trust Allen asked if a person could make a cash donation instead of a tree. Mr. Penn stated no cash would be accepted but they are trying to have nurseries available so people could purchase trees there and donate them.

Jack Cary – Goshen, OH – Mr. Cary stated that the rescheduling of the hearing date was not a direct result from him. Trustee Corcoran requested that Mr. Cary not discuss information which should be presented at the public hearing. Administrator Snyder stated that because the board was listed on the case that Mr. Cary should not be discussing hearing information at a Regular Trustee Meeting and should present at the public hearing assigned.

Ed Seiger – Goshen, OH – Mr. Seiger stated that there would be a Bowling Challenge held on 04/16/2014 at Eastgate Lanes and that registration would be at 6:30 PM. Mr. Seiger stated the cost would be \$75.00 for a team of 4 and that there would be a different challenge for each team member.

Adjournment

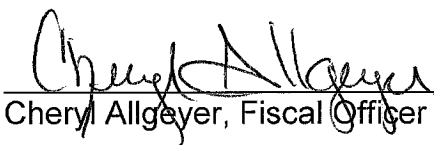
136-2014 Trustee Swift motioned to adjourn the Meeting of the Board of Trustees at 8:29 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA